NAME:

The Committee shall be referred to as the Regional Emergency Medical Advisory Committee (REMAC).

PURPOSE:

A. To represent the position of EMS system participants on EMS related issues and promote communication/coordination among EMS system participants.

B. To promote region-wide standardization of EMS system quality management, including quality assurance and quality improvement requirements, processes, and activities.

C. To monitor, evaluate and report on the quality of EMS training, care, and transportation.

D. To make recommendations related to EMS system data collection, evaluation, and dissemination.

E. To recommend policies, procedures, protocols, positions, and philosophy of EMS care to the Sierra-Sacramento Valley Emergency Medical Services Agency (S-SV EMS).

AUTHORITY:

The Committee is established by the S-SV EMS Medical Director, pursuant to the provisions of the Emergency Medical Services System and Prehospital Emergency Medical Care Personnel Act (HSC, § 1797 et seq.) and EMS Regulations (CCR, Title 22) and shall function as advisory to S-SV EMS.

MEMBERSHIP:

A. The Committee shall consist of the following members:

1. A base/modified base hospital medical director, or base/modified base hospital's appointed physician representative, from each S-SV EMS authorized base/modified base hospital.

2. A base/modified base hospital coordinator, or base/modified base hospital's appointed nursing representative, from each S-SV EMS authorized base/modified base hospital.

3. An emergency department medical director or appointed physician and nursing representative from each acute care receiving hospital located within the S-SV EMS region.

4. The following prehospital members:

   a. 14 paramedic or AEMT personnel who actively practice in the field and are employed by an S-SV EMS authorized ALS/LALS ground service provider.

   b. Two (2) paramedic or RN personnel employed by S-SV EMS authorized HEMS aircraft service providers.

MEMBER APPOINTMENTS, TERMS, AND VACANCIES:

A. Base, modified base and receiving hospital members are appointed by the applicable hospital and serve at the request of S-SV EMS until resignation, replacement, or removal.

B. Prehospital members are appointed by the Committee and serve two (2) year terms commencing July 1st of the first year through June 30th of the second year, or until resignation or removal.

1. Prehospital members will be appointed by Committee vote based on nominations received from EMS system participants within the S-SV EMS region.

2. All previously designated public and private ALS ground service provider and EMCC/ EMAG members, already appointed for the July 1, 2026 – June 30, 2028 term, will be automatically appointed to the new prehospital ground provider member positions upon approval of the revised bylaws, and will serve for the remainder of the current term, or until resignation or removal.

3. Prehospital member vacancies that occur during a term will be re-appointed in a timely manner by Committee vote based on nominations received from EMS system participants within the S-SV EMS region. Any subsequently appointed prehospital members will serve the remainder of the applicable term, or until resignation or removal.

MEMBER ATTENDANCE AND REMOVAL:

A. Members are expected to attend all Committee meetings.

B. Members may be removed from the Committee for any of the following reasons:

1. Excessive absences.

2. Disruption and/or rude behavior.

3. When requested by a chief officer of the representative's organization or the S-SV EMS Medical Director.

OFFICER ELECTIONS, TERMS, VACANCIES, AND RESPONSIBILITIES:

A. The Committee shall elect a Chairperson and Vice-Chairperson (Officers) utilizing the following procedures:

1. Officer nominations will be requested by the Chairperson. Any member may nominate any other member. The member nominated must accept the nomination for the nomination to be valid. Officers will be selected by Committee vote.

2. Officer terms shall be for a period of two (2) years, commencing July 1st of the first year through June 30th of the second year.

B. Officer vacancies:

1. If the Chairperson should vacate the office during the term, the Vice-Chairperson shall become Chairperson and preside over the elections of a new Vice-Chairperson.
2. If the Vice-Chairperson should vacate the office during the term, the Chairperson shall preside over the election process of a new Vice-Chairperson.

C. Officer responsibilities:

1. The Chairperson shall preside over Committee meetings.
2. The Vice Chairperson shall assume the responsibilities of the Chairperson in their absence.

MEETINGS:

A. Meetings shall be held on a regular basis, no less than four (4) times in a calendar year. Meeting dates and times will be set or modified as agreed to by the Committee.

B. Meetings shall be governed by Robert's Rules of Order and will be conducted in a fair and professional manner.

C. Closed session meetings will occur when business addressed by California Evidence Code § 1157.7 is being transacted. The Committee's § 1157.7 closed session business, records and minutes shall be considered confidential, and all members/ attendees are prohibited from any unauthorized disclosures.

QUORUM:

A quorum shall consist of a minimum of twelve (12) eligible Committee members. Committee business shall not be conducted unless a quorum is present.

VOTING:

A. Each base/modified base hospital shall have one (1) vote.

B. Each receiving hospital shall have one (1) vote.

C. Each prehospital member shall have one (1) vote.

D. Votes shall be recorded as:

1. In Favor.
2. Opposed.
3. Abstain.

CONFLICT OF INTEREST:

Members/officers shall disclose any direct personal or pecuniary (monetary) interest in any subject or conversation before the Committee and will abstain from voting on any motion relative to that subject.

BYLAWS:

A. Any recommended Bylaws change will be initially placed on the agenda as a non-action item. The Bylaws may then be recommended for change by a two-thirds vote at the next Committee meeting.

B. Any Bylaws change requires S-SV EMS approval.

S-SV EMS STAFF PARTICIPATION:

A. S-SV EMS staff shall be present at each Committee meeting.

B. S-SV EMS staff are non-voting members of the Committee.

C. S-SV EMS staff shall have the right to be heard before the Committee on any matter on the agenda, after being recognized by the Chairperson.

S-SV EMS RESPONSIBILITIES:

A. Establish the agenda, in consultation with the Chairperson/Vice-Chairperson.

B. Record the proceedings and prepare appropriate meeting minutes.

C. Maintain Committee records including: an updated list of members and officers, member contact information, bylaws, and meeting minutes.

D. Distribute the meeting notice and any other Committee correspondence.

EFFECTIVE DATE:

Effective Date: 10/14/2026	
Approval: Troy M. Falck, MD – Medical Director	SIGNATURE ON FILE
Approval: John Poland – Executive Director	SIGNATURE ON FILE