

Sierra – Sacramento Valley Emergency Medical Services Agency



Regional Executive Director

John Poland, Paramedic

Medical Director

Troy M. Falck, MD, FACEP, FAAEM

JPA Board Chairperson

Sue Hoek, Nevada County Supervisor

Address & Contact Information

535 Menlo Drive, Suite A

Rocklin, CA 95765

(916) 625-1702

info@ssvems.com

www.ssvems.com

Serving Butte, Colusa, Glenn, Nevada, Placer, Shasta, Siskiyou, Sutter, Tehama, & Yuba Counties

RENEWAL APPLICANT CERTEMY License Management System Account Access Instructions

- Navigate to: <https://ssvems.certemy.com/entry/login> (or select the 'Online Application' link in the applicable renewal applicant section of the 'EMS Personnel Credentialing' webpage).
- Click on the 'Forgot password' link on the bottom right login box, enter your email that is on file with S-SV EMS, and click the 'SEND ME THE LINK' button. An email will be sent to you from CERTEMY (make sure to check your inbox and spam folders) where you can create and/or change your password. After creating/changing your password, navigate back to the login page (<https://ssvems.certemy.com/entry/login>) and login.

IMPORTANT NOTICE

If unable to access your CERTEMY account using the above instructions, please send the following information to support@certemy.com

- Indicate that you are an S-SV EMS Agency renewal applicant, your credential level (EMT, AEMT, paramedic, MICN) and your first & last name.
- Once logged in, you can complete your certification/accreditation/authorization renewal steps.
- Select the applicable certification/accreditation/authorization on the left side of your screen, then click on any of the steps on the right side of your screen to view/complete the corresponding requirement. You'll see the status (complete, partially completed, or incomplete) for each step together with the due date. The system will automatically send you email alerts as you approach the due date for an incomplete step. You can log in each time you want to work on your certification/accreditation/authorization.
- Applicants can log into the CERTEMY LMS at any time to continue updating/maintaining their certifications/accreditation/authorization. Each time you log in, you will see how many steps (requirements) you must still complete and when those steps (requirements) are due.
- The due dates assigned to each step will help you complete your renewal on time. You must complete all requirements by your certification expiration date to ensure timely renewal.