


Sierra – Sacramento Valley EMS Agency Program Policy

Prehospital Provider Agency Unit Inspections

	Effective: 06/01/2024	Next Review: 04/2027	705
	Approval: Troy M. Falck, MD – Medical Director		SIGNATURE ON FILE
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PURPOSE:

To establish procedures for conducting annual and unannounced unit inspections that ensure prehospital EMS provider compliance with S-SV EMS inventory requirements.

AUTHORITY:

- A. HSC, Division 2.5, § 1797.204 & 1797.220.
- B. CCR, Title 22, Division 9.
- C. CVC, § 2418.5.
- D. CHP Ambulance Driver’s Handbook 82.4, Title 13.

POLICY:

S-SV EMS representatives will conduct inspections of all BLS/LALS/ALS transport and LALS/ALS non-transport EMS provider vehicles within the S-SV EMS region. The inspections will occur once a year as scheduled or any time without prior notice.

PROCEDURE:

- A. Annual Unit Inspections:
 - 1. An S-SV EMS representative will contact the prehospital EMS provider to schedule annual inspections.
 - 2. Prehospital EMS providers shall complete a S-SV EMS Agency Vehicle Inspection Form (705-A) prior to inspection.
 - 3. The annual inspection will consist of an examination of S-SV EMS required inventory, including visual inspection of expiration dates on medications and supplies and an operational demonstration of all required equipment.

4. The S-SV EMS representative may also examine the unit's controlled substance medications/records, as applicable, for compliance with S-SV EMS Management of Controlled Substances Policy.

B. Unannounced Unit Inspections:

1. When conducting an unannounced inspection, the S-SV EMS representative will notify a crew member on the unit to be inspected of the intent to conduct an inspection.
2. The unit will not be removed from service; however, dispatch will be notified of the inspection.
3. In the event an emergency call comes in and it is necessary for the unit to respond, the inspection will be discontinued.
4. When conducting the inspection, the S-SV EMS representative will inspect the unit's required equipment and supplies to ensure compliance with S-SV EMS policies.

C. General Information:

1. In the event the S-SV EMS representative determines there is a deficiency with equipment or supplies, the representative may advise the supervisor of the unit that there is a deficiency and give them the opportunity to immediately correct the deficiency. If the supervisor cannot correct the deficiency, and the S-SV EMS representative feels the deficiency may compromise patient care, the unit may be removed from service until corrections are made.
2. The S-SV EMS representative will complete an inspection report for every unit inspected.
 - The inspection report will indicate the type of inspection, and any deficiencies or issues identified.
 - Completed inspection reports will be maintained by S-SV EMS, with a copy provided to the EMS prehospital provider upon request.