

PLACER COUNTY SPECIAL DISTRICTS

Workday Budget Template

District Name: Sierra-Sacramento Valley EMS

Fiscal Year: 2022/2023 Revised and Approved by the S-SV EMS JPA Board 09/2022

Ledger Account	Ledger Title	Company: CO100		Totals
		Fund: FD32604	Cost Center: CC86000	
		Program: PG860000	Grant: N/A	
		Project: N/A		
REVENUES				
41080	Franchises	\$314,782		\$314,782
41090	Other Licenses and Permits	\$46,500		\$46,500
42010	Investment Income	\$20,000		\$20,000
44270	State Aid Other Programs	\$1,625,287		\$1,625,287
45010	Aid from Other Agencies	\$18,481		\$18,481
45060	Local Matching Funds Revenue	\$617,973		\$617,973
46260	Institutional Care and Services	\$454,244		\$454,244
46360	Other Fees and Charges	\$279,570		\$279,570
48030	Miscellaneous	\$1,200		\$1,200
	TOTAL REVENUES	\$3,378,037		\$3,378,037
EXPENSES				
51010	Salaries and Wages	\$1,198,511		\$1,198,511
51270	PERS Pension Expense	\$235,476		\$235,476
51310	Employee Group Insurance	\$238,322		\$238,322
51320	Retired Employee Group Insurance	\$42,815		\$42,815
51280	OPEB Expense	\$100,163		\$100,163
52030	Clothing and Personal (Work Clothes)	\$3,000		\$3,000
52040	Communication Service Expense	\$22,000		\$22,000
52080	Insurance	\$55,000		\$55,000
52220	Labatory Supplies (Medical Supplies/Equipment)	\$168,730		\$168,730
52240	Professional/Membership Dues	\$4,500		\$4,500
52260	Misc. Expense			
52330	Other Supplies	\$176,000		\$176,000
52340	Postage	\$3,900		\$3,900
52360	Professional and Special Services - General	\$461,620		\$461,620
52370	Professional and Special Services - Legal	\$45,000		\$45,000
52380	Professional and Special Services - Technical, Engineering and Environmental	\$33,304		\$33,304
52400	Professional and Special Services - Information Technology	\$268,860		\$268,860
52450	Rents and Leases - Buildings & Improvements	\$115,787		\$115,787
54460	Fixed Assets - Other Agency - Equipment	\$27,000		\$27,000
52560	Small Equipment	\$20,500		\$20,500
52580	Special Department Expense	\$61,449		\$61,449
52790	Transportation and Travel	\$94,900		\$94,900
52800	Utilities	\$1,200		\$1,200
	TOTAL EXPENSES	3,378,037		3,378,037
	BUDGET SURPLUS / (DEFICIT) *	0		0
30120	PRIOR YEAR FUND BALANCE AVAILABLE **	\$4,469,993		\$4,469,993
	TOTAL AVAILABLE FINANCING	\$4,469,993		\$4,469,993
30210 / OT991006	ASSIGNED FUND BALANCE - CONTINGENCY			
30211 / OT991007	ASSIGNED FUND BALANCE - CAPITAL ASSETS			
30210 / OT991010	ASSIGNED FUND BALANCE - FUTURE OCCURANCE			
	YEAR END FUND BALANCE ***	\$4,469,993		\$4,469,993

*Revenues minus expenditures

**Informational only; Don't load budget into this account

***Estimated balance for ledger account 30120 after the fiscal year closes

**Sierra - Sacramento Valley EMS Agency Final Budget (FY 2022/2023)
Summary (Revised 09/2022)**

Revenue Categories

Revenue Description	FY 2022/2023	FY 2021/2022
State & Grant Revenues	\$1,625,287	\$1,288,251
Local (Member County Shares + Provider & Other) Revenues	\$1,752,750	\$1,750,675
Total Revenues	\$3,378,037	\$3,038,926

Expense Categories

Expense Description	FY 2022/2023	FY 2021/2022
Personnel Expenses	\$1,715,124	\$1,488,517
Administration/Accounting Expenses	\$25,000	\$17,100
Communications Expenses	\$77,900	\$46,604
Insurance Expenses	\$55,000	\$40,000
Materials & Supplies Expenses	\$98,559	\$118,871
Medical Supplies Expenses	\$133,671	\$91,193
Memberships & Subscriptions Expenses	\$4,500	\$11,000
Miscellaneous Expenses	\$0	\$0
Professional Services Expenses	\$921,643	\$876,908
Legal Services Expenses	\$45,000	\$45,000
Space Expenses	\$150,291	\$139,291
Training Expenses	\$56,449	\$77,158
Travel Expenses	\$94,900	\$87,284
Total Expenses	\$3,378,037	\$3,038,926

Total Funding

Revenue Description	FY 2022/2023	FY 2021/2022
Total Revenues	\$3,378,037	\$3,038,926
Total Expenses	\$3,378,037	\$3,038,926
Net Asset (fund balance designation)	\$0	\$0

S-SV EMS Agency Final Budget (FY 2022/2023) - Revenue Details (Revised 09/2022)

State/Grant Revenue				
Ledg. ID	RC	Revenue Description	FY 2022/2023	FY 2021/2022
44270	RC1370	California State General Fund (SGF)	\$922,634	\$582,756
44270	RC1370	RDMHS Grant	\$250,000	\$251,502
44270	RC1370	HPP MCLEMSA Grant	\$56,127	\$56,127
44270	RC1370	Sutter County HPP Grant (pass-through)	\$192,071	\$179,928
44270	RC1370	Yuba County HPP Grant (pass-through)	\$162,524	\$176,007
44270	RC1370	CERBT Retiree Health Reimbursement	\$41,931	\$41,931
Total State & Grant Revenue			\$1,625,287	\$1,288,251
Local Revenue				
Ledg. ID	RC	Revenue Description	FY 2022/2023	FY 2021/2022
45060	RC1660	Member County Shares - Butte County	\$94,675	\$95,121
45060	RC1660	Member County Shares - Colusa County	\$19,159	\$19,344
45060	RC1660	Member County Shares - Glenn County	\$22,075	\$22,075
45060	RC1660	Member County Shares - Nevada County	\$52,522	\$50,936
45060	RC1660	Member County Shares - Placer County	\$181,791	\$180,097
45060	RC1660	Member County Shares - Shasta County	\$85,823	\$84,675
45060	RC1660	Member County Shares - Siskiyou Count	\$28,409	\$28,619
45060	RC1660	Member County Shares - Sutter County	\$51,641	\$52,541
45060	RC1660	Member County Shares - Tehama County	\$37,322	\$37,449
45060	RC1660	Member County Shares - Yuba County	\$44,556	\$43,351
41090	RC0390	Certification, Accreditation & Authorization Fees	\$46,500	\$57,500
46360	RC2760	Air Ambulance Coordination Fees (pass-through)	\$73,570	\$73,570
46360	RC2620	Butte County CSA (pass-through)	\$100,000	\$100,000
41080	RC0380	Placer County First Responder Fund - AMR (pass-through)	\$150,000	\$150,000
46360	RC2620	Air Ambulance Provider Fees (application & monitoring)	\$40,000	\$32,500
41080	RC0380	EOA Provider Fees (Private Providers)	\$164,782	\$145,000
45010	RC1550	EOA Provider Fees (Public Providers)	\$6,481	\$5,000
46360	RC2620	Non-EOA and Permit Provider Fees (Private Agencies)	\$42,500	\$50,000
45010	RC1550	Non-EOA and Permit Provider Fees (Public Agencies)	\$12,000	\$10,000
46360	RC2620	Training Program Fees (CE, PSFA, EMR, EMT, AEMT, EMT-P)	\$2,500	\$16,200
46260	RC2290	Trauma Center Fees	\$292,238	\$296,369
46260	RC2260	Stroke Center Fees	\$63,660	\$55,000
46260	RC2260	STEMI Center Fees	\$98,346	\$90,000
46360	RC2620	EMS Data System Fees (EMS provider ePCR use fees)	\$21,000	\$24,128
48030	RC3080	Miscellaneous	\$1,200	\$1,200
42010	RC0580	Interest	\$20,000	\$30,000
Total Local Revenue			\$1,752,750	\$1,750,675
Total Revenue				
Total State & Grant Revenue			\$1,625,287	\$1,288,251
Total Local Revenue			\$1,752,750	\$1,750,675
Total Revenues			\$3,378,037	\$3,038,926

S-SV EMS Agency Final Budget (FY 2022/2023) - Personnel Expenses (Revised 09/2022)

Personnel Salary				
Ledg. ID	SC	Position	FY 2022/2023	FY 2021/2022
51010	SC1810	Regional Executive Director* (1st Tier)	\$159,845	\$142,079
51010	SC1810	Deputy Director - Operations (PEPRA)	\$110,535	N/A
51010	SC1810	Deputy Director - Specialty Programs/Clinical QM (PEPRA)	\$110,535	N/A
51010	SC1810	RDMHS (2nd Tier)	\$86,138	\$83,635
51010	SC1810	RDMHS II (PEPRA)	\$71,963	\$69,866
51010	SC1810	Admin. Secretary/Financial Services Assistant (2nd Tier)	\$65,482	\$56,102
51010	SC1810	EMS Specialist - Operations (2nd Tier)	\$83,306	\$80,879
51010	SC1810	EMS Specialist - Investigator (PEPRA)	\$88,388	N/A
51010	SC1810	EP Coordinator/EP Grant Coordinator (1st Tier)	\$91,951	\$89,269
51010	SC1810	Certification Specialist (PEPRA)	\$46,912	\$43,368
51010	SC1810	EMS Specialist - Data Analyst (PEPRA)	\$88,388	\$85,809
51010	SC1810	EMS Specialist - Quality Management (PEPRA)	\$88,388	N/A
51010	SC1810	EMS Specialist - Contracts Compliance Manager (1st Tier)	\$82,680	\$80,284
51010	SC1810	24/7 On Call Duty Officer Staff (\$4,000/year x 6 staff)	\$24,000	\$24,000
51010	SC1810	Associate Regional Executive Director (eliminated 7/2022)	N/A	\$102,217
51010	SC1810	Specialty Programs Manager (eliminated 7/2022)	N/A	\$100,544
51010	SC1810	QI/Education Coordinator (eliminated 7/2022)	N/A	\$85,809
51010	SC1810	Total Personnel Salary	\$1,198,511	\$1,043,861
*Includes Regional Executive Director pre-retirement and new Regional Executive Director beginning 9/1/2022				
Personnel Fringe Benefits				
Ledg. ID	SC	Position	FY 2022/2023	FY 2021/2022
51270	SC1867	highest year. Employer cost: 14.03% of salary + \$117,971	\$164,798	\$167,723
51270	SC1867	Employer cost: 8.63% of salary + \$2,990	\$23,264	\$19,683
51270	SC1867	Employer cost: 7.47% of salary + \$2,213	\$47,415	\$30,565
51310	SC1876	CalPERS Health Insurance (Active Employees)	\$191,305	\$155,180
51320	SC1879	CalPERS Health Insurance (Retirees)	\$42,815	\$31,843
51310	SC1876	Dental, Life & Disability Insurance (Principal)	\$44,547	\$37,580
51310	SC1876	Vision Insurance - Employee & Dependents (MES)	\$2,470	\$2,082
Total Personnel Fringe Benefits			\$516,613	\$444,656
Total Projected Revenue				
Total Personnel Salary			\$1,198,511	\$1,043,861
Total Personnel Fringe Benefits			\$516,613	\$444,656
Total Personnel Expenses			\$1,715,124	\$1,488,517

S-SV EMS Agency Final Budget (FY 2022/2023) - Operating Expenses (Revised 09/2022)

Administration/Accounting				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52360	SC2810	Payroll (ADP payroll fees & employer payroll taxes)	\$24,000	\$12,000
52360	SC2810	Bank charges (Bank of America)	\$1,000	\$5,100
Total Administration/Accounting Expenses			\$25,000	\$17,100
Communications				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52040	SC2085	Placer County telephone charges	\$600	\$600
52040	SC2085	Office VOIP equipment/service (Modal)	\$14,000	\$13,704
52400	SC3360	Rocklin office cable/internet service	\$9,000	\$9,000
52400	SC3360	Redding office cable/internet service	\$3,000	\$3,000
52400	SC3360	Encrypted email service	\$1,500	\$1,200
52040	SC2100	Cellular telephone service	\$6,800	\$6,000
52040	SC2086	Video teleconference service	\$600	\$400
52340	SC2790	Postage/shipping (includes Placer County courier service)	\$3,900	\$3,900
52400	SC3360	EMResource - Sutter County (HPP pass-through)	\$4,500	\$4,500
52400	SC3360	EMResource - Yuba County (HPP pass-through)	\$4,000	\$4,300
52560	SC3820	Portable two-way radio equipment	\$15,000	\$0
54460	SC5270	Video teleconference equipment	\$15,000	\$0
Total Communications Expense			\$77,900	\$46,604
Insurance				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52080	SC2141	General liability insurance	\$55,000	\$40,000
Total Insurance Expenses			\$55,000	\$40,000
Materials & Supplies				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52330	SC2660	Office supplies (includes Office 365 & other software subs.)	\$26,000	\$20,000
52560	SC3680	Copy machine lease (Rocklin office)	\$5,500	\$5,500
52580	SC3940	Office furniture	\$5,000	\$0
52030	SC2040	Uniforms	\$3,000	\$0
54460	SC5270	Computer equipment	\$12,000	\$10,000
52400	SC3360	Server costs (maintenance/service contract, certificates, etc.)	\$12,000	\$10,000
52220	SC2510	HPP - Sutter County (major equipment)	\$35,059	\$46,001
52220	SC2510	HPP - Yuba County (major equipment)	\$0	\$27,370
Total Materials & Supplies Expense			\$98,559	\$118,871
Medical Supplies				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52220	SC2510	HPP - Sutter County	\$64,393	\$35,868
52220	SC2510	HPP - Yuba County	\$69,278	\$55,325
Total Materials & Supplies Expense			\$133,671	\$91,193
Memberships & Subscriptions				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52240	SC2550	EMSAAC, EMDAC, NAEMSP, etc.	\$2,500	\$10,000
52240	SC2550	EMDAC/NAEMSP	\$2,000	\$1,000
Total Memberships & Subscriptions Expense			\$4,500	\$11,000

S-SV EMS Agency Final Budget (FY 2022/2023) - Operating Expenses (Revised 09/2022)

Miscellaneous				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52260	SC2570	Miscellaneous	\$0	\$0
Total Miscellaneous & Subscriptions Expense			\$0	\$0
Legal Services				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52370	SC3120	Placer County Counsel legal services	\$45,000	\$45,000
Total Legal Services Expense			\$45,000	\$45,000
Professional Services				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52360	SC2890	CAL FIRE Air Ambulance Coordination (pass-through)	\$73,570	\$73,570
52360	SC2880	JPA Governing Board Stipend	\$3,000	\$3,000
52400	SC3360	Information Technology (IT) services (contract)	\$100,000	\$100,000
52360	SC2880	Medical Director (hourly contract and insurance)	\$136,000	\$106,000
52360	SC2810	Placer County Auditor (financial services contract)	\$8,000	\$8,000
52360	SC2900	Audit	\$11,000	\$9,500
51280	SC1280	OPEB Actuarial Study (every other year)	\$0	\$5,000
52400	SC3360	Mobile application	\$3,500	\$3,500
52400	SC3360	Website	\$5,000	\$5,000
52400	SC3360	EMS Data System access and maintenance (ImageTrend)	\$35,000	\$35,000
52400	SC3360	ImageTrend ePCR Field Bridge user fees (pass-through)	\$22,000	\$21,000
52400	SC3360	STEMI Data Registry (AHA Contract)	\$32,860	\$25,000
52400	SC3360	Stroke Data Registry (AHA Contract)	\$6,500	\$0
52400	SC3360	Trauma Data Registry (ESO Contract)	\$30,000	\$25,000
51280	SC1280	Payroll liability contribution (OPEB)	\$100,163	\$107,338
52330	SC2650	Placer County (AMR) First Responder Fund (pass-through)	\$150,000	\$150,000
52360	SC2910	Butte County CSA (pass-through)	\$100,000	\$100,000
52360	SC2940	HPP Local Coordinator/Consultant Subcontract - Sutter	\$52,400	\$50,000
52360	SC2940	HPP Local Coordinator/Consultant Subcontract - Sutter	\$52,650	\$50,000
Total Professional Services Expense			\$921,643	\$876,908
Space				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52450	SC3490	Rocklin office building lease	\$105,575	\$105,575
52450	SC3490	Redding office building lease	\$10,212	\$10,212
52380	SC3140	Building maintenance/repairs	\$20,000	\$9,000
52380	SC3280	Building security monitoring (Sonitrol)	\$13,304	\$13,304
52800	SC4340	Redding office utilities	\$1,200	\$1,200
Total Space Expenses			\$150,291	\$139,291
Training				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52580	SC4000	General staff training, education & conferences	\$10,000	\$5,481
52580	SC4000	RDMHS training, education & conferences	\$10,000	\$5,054
52580	SC4000	HPP - Sutter County training (pass-through)	\$17,500	\$35,000
52580	SC4000	HPP - Yuba County training (pass-through)	\$18,949	\$31,623
Total Training Expenses			\$56,449	\$77,158

S-SV EMS Agency Final Budget (FY 2022/2023) - Operating Expenses (Revised 09/2022)

Travel				
Ledg. ID	SC	Expense Description	FY 2022/2023	FY 2021/2022
52790	SC4280	Vehicle Allowance (Regional Executive Director)	\$8,400	\$7,500
52790	SC4280	JPA Governing Board travel	\$8,000	\$8,000
52790	SC4280	Business travel	\$40,000	\$39,284
52790	SC4280	Medical Director travel	\$7,500	\$7,500
52790	SC4280	Specialty Programs related travel	\$10,000	\$10,000
52790	SC4280	RDMHS travel	\$21,000	\$15,000
Total Travel Expenses			\$94,900	\$87,284
Summary Expenses By Category				
Expense Category			FY 2022/2023	FY 2021/2022
Administration/Accounting			\$25,000	\$17,100
Communications			\$77,900	\$46,604
Insurance			\$55,000	\$40,000
Materials & Supplies			\$98,559	\$118,871
Medical Supplies			\$133,671	\$91,193
Memberships & Subscriptions			\$4,500	\$11,000
Miscellaneous			\$0	\$0
Legal Services			\$45,000	\$45,000
Professional Services			\$921,643	\$876,908
Space			\$150,291	\$139,291
Training			\$56,449	\$77,158
Travel			\$94,900	\$87,284
Total Operating Expenses			\$1,662,913	\$1,550,409