


Sierra – Sacramento Valley EMS Agency Program Policy

Prehospital Provider Agency Unit Inspections

	Effective: 06/01/2019	Next Review: 05/2021	705
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PURPOSE:

To establish guidelines for conducting annual and unannounced unit inspections that ensure prehospital provider compliance with S-SV EMS inventory requirements.

AUTHORITY:

- A. California Health and Safety Code, Division 2.5, § 1797.204, 1797.220.
- B. California Code of Regulations, Title 22, Division 9.
- C. California Vehicle Code, § 2418.5.
- D. California Highway Patrol Ambulance Driver’s Handbook 82.4, Title 13.

POLICY:

S-SV EMS representatives will conduct inspections of BLS/LALS/ALS transport and LALS/ALS non-transport provider vehicles within the S-SV EMS region. The inspections will occur once a year as scheduled or any time without prior notice.

PROCEDURE:

- A. Annual Unit Inspections:
 - 1. An S-SV EMS representative will contact the prehospital provider to schedule annual inspections.
 - 2. The annual inspection will consist of a complete examination of S-SV EMS required inventory, including visual inspection of expiration dates on medications and supplies and an operational demonstration of all required equipment.
 - 3. The S-SV EMS representative will also examine the unit’s controlled substance medications/records, if applicable, for compliance with S-SV EMS Management of Controlled Substances Policy.

B. Unannounced Unit Inspections:

1. When conducting an unannounced inspection, the S-SV EMS representative will notify a crew member on the unit to be inspected of the intent to conduct an inspection.
2. The unit will not be removed from service; however, their dispatch will be notified of the inspection.
3. In the event an emergency call comes in and it is necessary for the unit to respond, the inspection will be discontinued.
4. When conducting the inspection the S-SV EMS representative will inspect the unit's required equipment and supplies (including expiration dates) to ensure compliance with the S-SV EMS policies.

C. General Information:

1. In the event the S-SV EMS representative determines there is a deficiency with equipment or supplies, the representative may advise the supervisor of the unit that there is a deficiency and give them the opportunity to immediately correct the deficiency. If the supervisor cannot correct the deficiency, and the S-SV EMS representative feels the deficiency may compromise patient care, the unit may be removed from service until corrections are made.
2. The S-SV EMS representative will complete an inspection report for every unit inspected.
 - The inspection report will indicate the type of inspection (annual/unannounced) and any deficiencies or issues identified.
 - Completed inspection reports will be maintained by S-SV EMS, with a copy provided to the prehospital provider upon request.

CROSS REFERENCES:

- A. ALS Provider Agency Inventory Requirements (701).
- B. ALS Specialty Program Provider Inventory Requirements (702).
- C. LALS Provider Agency Inventory Requirements (703).
- D. BLS Provider Agency Inventory Requirements (704).
- E. Management Of Controlled Substances (710).