



M I N U T E S

JOINT POWERS AGENCY BOARD – BI-MONTHLY MEETING

Friday, May 11, 2018

MEMBERS PRESENT

Leonard Moty
Jim Holmes
Kent Boes
Doug Lofton
Ron Sullenger
Brandon Criss
Dennis Garton

REPRESENTING

Shasta County
Placer County
Colusa County
Yuba County
Sutter County
Siskiyou County
Tehama County

MEMBERS ABSENT

John Viegas
Bill Connelly
Hank Weston

REPRESENTING

Glenn County
Butte County
Nevada County

EX-OFFICIO MEMBER

Victoria Pinette

REPRESENTING

S-SV EMS Agency

LEGAL COUNSEL

Brian Wirtz

REPRESENTING

Placer County/S-SV EMS Agency

OTHERS PRESENT

John Lord
Amy Boryczko
Mark Belden
Steve Giusti
Katrisha Arambul
Allison Kapple
Mary Rickert
Karl Pedroni
Troy Falck

REPRESENTING

S-SV EMS Agency
S-SV EMS Agency
AMR
AMR
Shasta County Public Health
S-SV EMS Agency
Shasta County
AMR
S-SV EMS Agency



A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Supervisor Moty called the meeting to order at 1:02 p.m. and led the meeting with the Pledge of Allegiance.

B. WELCOME AND INTRODUCTIONS

Everyone present introduced themselves.

C. APPROVAL OF AGENDA

Supervisor Garton moved to approve the agenda. Supervisor Holmes seconded. Motion approved.

D. PUBLIC COMMENT

Supervisor Moty asked the public if anyone would like to speak to an issue that is not on the agenda. None was forthcoming.

E. BOARD MEMBER ANNOUNCEMENTS

- Supervisor Holmes apologized for missing the previous meeting. He was meeting with the San Diego County Fire Authorities.

F. CONSENT AGENDA

Supervisor Holmes moved to approve the Consent Agenda. Supervisor Garton seconded. Motion approved.

G. INFORMATION UPDATE –

1. Response Times –

- All of the systems are compliant. There was a delay in getting data from South Placer Fire because the person in charge of was out on medical leave.
- SSV has been working with CalFire Siskiyou to develop response time standards/zones. There has been a delay as an issue was discovered with both the CalFire CAD and Mt. Shasta dispatch. Kristy is working with Chief Kiska of CalFire and with the provider (Mt. Shasta Ambulance) developing maps and zones.
- Vickie estimated that data would be ready in about 3 months.

H. NEW BUSINESS -

1. Consider Cost of Living increases for unrepresented employees – *action item*



- During closed session in the March meeting, **the Board discussed a 3% increase each year for 3 years, for SSV Staff, and directed the Executive Director to place it on a future meeting as an action item.**
 - Vickie was asked where PERS would be in 3 years, since some Counties will be in trouble in 2 years. SSV is on a 5-year plan with PERS, because it's pooled, and currently in about year 3 with that plan to address unfunded liabilities. SSV just had their OPEB valuation and in addition to that, there will be an additional valuation to determine the impact. Vickie will have this by the end of the fiscal year.
 - Supervisor Holmes made a motion to approve. Supervisor Lofton seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.
2. Resolution to allow the Regional Executive Director to sign the FY 2018/19 State General Fund (Multi County Local Emergency Medical Services Agency) Contract – *for approval*
- This is the State General Fund grant that SSV receives every year. Vickie should have the allocation soon. This requires a resolution every year.
 - Supervisor Garton made a motion to approve. Supervisor Criss seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.
3. Resolution to allow the Regional Executive Director to sign the RDMHS contract with EMSA for FY 2018/2019– *for approval*.
- This for the Regional Disaster Medical Health Specialist for Region III, 13 Counties. Just as with the State General Fund, this requires a resolution every year.
 - Supervisor Criss made a motion to approve. Supervisor Garton seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.
4. Resolution to allow the Regional Executive Director to sign the 2018-19 EMS LEMSA and HPP contract – *for approval*
- This is for the Health Preparedness grant.
 - Supervisor Criss made a motion to approve. Supervisor Lofton seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.



I. **OLD BUSINESS**

1. 2018/19 Final Budget – *to include final SGF and County contribution numbers from the Department of Finance - for approval*

- Not much has changed since the discussion at the previous Board meeting.
- The State General Fund Grant is the same since the allocation isn't available yet. The RDMHS allocation has been received and is correct.
- The Fund balance designation was removed for OPEBs since they are fully funded, except for the annual contribution which has decreased.
- The LEMSA grant has stayed the same. The Ebola grant is the same –though there is a rumor this grant will be going away.
- HPP Yuba and Sutter numbers are the same, the extended numbers aren't available yet. The budget will be brought back with any changes.
- The member county shares are correct.
- Everything else has stayed relatively consistent.
- Personnel expenses include the 3% increase that **Vickie added to the budget anticipating the Board's approval at the May meeting**. There is a slight increase in retiree health – retiree health is being paid as we go without using the OPEB fund.
- Any increase or decrease in Expenses are only slight and due to grants or space/communications.
- Supervisor Holmes made a motion to approve. Supervisor Garton seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.

2. 2017/18 Budget Revision – *for approval*

- The Placer County Auditors wanted some details spelled out, so this was brought back.
- There was an increase of \$34,207 to the State Fund because Glenn County was added.



- There was an increase of \$8520 in the air dispatch fee, which is a pass-through fee. Cal Fire's fee was greater than what was budgeted.
 - There was a \$10,000 decrease in STEMI fees - which is a hospital payment
 - There was an increase of \$42,008 in Materials & Supplies due to HPP extended funds.
 - The was a \$1229 decrease in personnel expenses for the EMS Specialist.
 - Supervisor Lofton made a motion to approve. Supervisor Boes seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.
3. Ratification of the Third amendment of the JPA Agreement redline copy provided to the Board. – *for approval*
- At the last meeting, the Redline copy of the agreement had not been provided to the Board but it has now and was given to the County Boards as well.
 - The first change: this agreement adds Glenn County to the JPA.
 - The second change: This reflects a change in invoicing procedures. Previously it stated that SSV invoices twice annually. This version states billing is once annually, which reflects current practices.
 - On page 11, Item C: Since the OPEB liability has been fully funded, that section was amended to reflect OPEB obligations that became due in the year of withdrawal. For clarification, the withdrawing County's Pro-rata share is based on population just as County Contributions are based on population. It does not state that, but it should be clear for the minutes.
 - When Yolo County left the JPA, their fee was based on per capita, so there is precedence that it's done that way.
 - Supervisor Boes had some concerns about the language not stating based on population, and felt that his Board would not approve the ratification.
 - A memo was prepared by Vickie and sent to all Board members as way of explanation. Brian Wirtz said the memo with the ratification shows clear legislative intent and is legally adequate.
 - There was some discussion about passing this as is, or going back and changing it for all.



- The Board decided to motion to approve the JPA ratification with the additional 3 words at the end of Article 6, Section C, included at the very end to read, “Based on population”. The JPA would not become effective until all 10 Counties have approved the ratification, which means Glenn County cannot vote until this is official. A new memo will be sent from Vickie to the Counties regarding this. Supervisor Lofton made a motion to approve. Supervisor Holmes seconded. Motion approved. A roll call of votes was called: Ayes=7 (Counties of: Shasta, Tehama, Siskiyou, Sutter, Placer, and Colusa). Noes=0. Absent=3 (Counties of: Nevada, Butte and Glenn). Motion approved.

J. **EMCC/COUNTY COMMITTEE REPORTS –**

This report was provided to the Board at the meeting.

Bi-County EMCC: Yuba/Sutter EMCC 0830 – 0900 hours

- Both Sutter & Yuba counties are completing their 2017/2018 HPP & PHEP grant requirements
- The Colusa/Sutter/Yuba HPP coalition is required to complete a no notice patient surge test prior to June 30, 2018. This is being planned for early June and will involve HPP partners, MHOACS, LEMSA, and RDMHS.
- Beale AFB will be conducting an airplane mishap MCI drill on April 4, 2018 in preparation for their air show that is scheduled for April 27-29, 2018. The drill will involve Beale AFB, Bi County Ambulance, and Rideout Regional Medical Center. Appropriate notifications will also be made to the MHOACs and S-SV EMS during the drill.
- I provided an update on several S-SV EMS related items, including a reminder to all prehospital and hospital providers that their annual EMSQIP reports are due by March 31, 2018.
- No specific EMS system issues or concerns were identified/discussed. There were no local MCIs in the past month.
- Rideout Regional Medical Center provided a brief summary of their ED flooding incident that occurred on March 17, 2018. This resulted from an uncooperative jail inmate that was being evaluated in the ED, when he managed to kick off one of his leg restraints which struck and activated a fire suppression sprinkler. Water was flowing from the sprinkler for approximately 70 minutes before it could be shut off, causing significant flooding to a section of the ED. This 4 bed section is currently being repaired and those beds will be unavailable for some time. The incident resulted in ambulance diversion for approximately 4 hours, however, there was minimal impact to the EMS system due to the time of occurrence (0100 hours).
- The 2016 annual EMCC report is still being finalized.
- The proposed changes to the EMCC bylaws are still being reviewed/discussed by the counties.

Colusa County EMCC Meeting: Colusa EMCC: 1300 – 1400 hours



- There were only 5 attendees at the meeting, no quorum was reached.
- I provided an update on several S-SV EMS related items, including a reminder to all prehospital and hospital providers that their annual EMSQIP reports are due by March 31, 2018.
- OES/DHHS/Public Health had no specific updates.
- Maxwell Fire Chief was in attendance representing the fire chiefs association. The only issue/question they had was related to the status of the 911 ambulance subsidy and staffing, especially after the completion of this fiscal year. I advised them that the current staffing and subsidy would continue through the remainder of this fiscal year, but we would have to check on the status past that point. They requested that we provide additional updates regarding this matter as appropriate.
- Colusa Medical Center indicated that their base hospital audio recording deficiency is still being addressed, but the individual working on this matter is on vacation through April 2, 2018. They will provide additional information regarding this matter at that point.
- Colusa Medical Center has been unable to keep their hospital lab staffed at night for the past week or so due to some staffing vacation/shortages. This has resulted in labs having to be transported to Glenn Medical center by courier at night for evaluation. They indicated that this issue should now be resolved.
- Colusa Medical Center advised that they are still dealing with some issues related to their recent re-opening and new staff, but that it is steadily improving and they are hiring additional staff. They should be receiving their approval to bill Medicare/Medical shortly and they will be having an additional survey to be able to open additional sections of the hospital (ICU, etc.).
- Colusa Medical Center advised that it appears that their BLS transport ambulance service (American Specialty) will be ceasing operation in the near future. They stated that the service has already lost several employees and that the remainder have been advised that they should probably be looking for other employment. They indicated that the volume and other aspects of providing the service have not worked out as they had planned and that the service does not appear to be sustainable.
- Enloe Ambulance advised the committee that they have become aware that Colusa City FD is in the process of selling their BLS ambulance that they obtained a few years ago as a back-up ambulance resource for the County. The ambulance has never been utilized for patient transport. There was a discussion about the ambulance gurney that was purchased with HPP funds, and confirmed that this gurney technically belongs to Enloe Ambulance so they will retake possession of it and make it available in the county (possibly at the hospital) for disaster preparedness needs.
- Colusa will be holding some additional planning meetings with first responders related to active assailant training and response. They will also likely be holding an active assailant exercise in the next couple of months.

Placer: No quorum.

Nevada: no meeting



Shasta & Tehama County EMAG January 11th, 2018 (combined meeting): meets next week

Siskiyou: meets next month

Butte: meets next week

K. LEGISLATION

- There is no new legislation to be brought up at this time. EMSAAC is opposing the bills discussed at the previous meeting. One has mandatory meal breaks and rest periods for Ambulance providers, and the other is regarding ex-cons.

L. MEDICAL DIRECTOR'S REPORT

- Statewide Coordinator for CARES (Cardiac Arrest Registry to Enhance Survival).
 - Cardiac Arrest survival is very dependent on geography, not necessarily because of patient diet/genetics, but due to patient care like bystander CPR being taught more in some areas.
 - This registry will enable counties to increase their Cardiac Arrest survival rates.
 - This started in 2010 by the CDC and Emory University.
 - Various areas of California have been involved in CARES. California has been asked to join as a State. To do this, there must be a statewide coordinator, and to support this all the LEMSAs have been asked to fund, on a pro-rate basis, this position.
- National EMS week is 5/20-26
 - There won't be one big event as there was in the past.
 - SSV staff will participate in as many provider events as possible.

M. S-SV EMS AGENCY ACTIVITIES

Noted.

N. NEXT JPA GOVERNING BOARD MEETING

Friday, July 13, 2018, 1pm – 3pm, 5995 Pacific St., Rocklin, CA

O. ADJOURNMENT

The meeting adjourned at 1:37 p.m.



Steve Giusti, from AMR, announced that in Placer County, they will host a BBQ on 5/22 from 12-5pm for EMS Week, and that all are welcome.

Respectfully submitted,

Amy Boryczko, Clerk to the Board

Date

Leonard Moty, Chairman

Date