

MINUTES

JOINT POWERS AGENCY BOARD – BI-MONTHLY MEETING

Friday, February 13, 2009

Sierra-Sacramento Valley EMS Agency

VOTING MEMBERS PRESENT

Roger Abe
Larry Montna
Jim Provenza
Hank Weston

REPRESENTING

Yuba County
Sutter County
Yolo County
Nevada County

VOTING MEMBERS ABSENT

Jim Holmes

REPRESENTING

Placer County

EX-OFFICIAL MEMBER

Victoria Pinette

REPRESENTING

S-SV EMS Agency

LEGAL COUNSEL

Brian Wirtz, Counsel - Absent

REPRESENTING

Placer County/S-SV EMS Agency

OTHERS PRESENT

Diana Nolasco
Dennis Carter
Steve Giusti
Karl Pedroni
Daniel Miller
Maggie Smith

REPRESENTING

S-SV EMS Agency
AMR
AMR
AMR
CAL STAR
Jensen Smith

I. CALL TO ORDER

Supervisor Hank Weston called the meeting to order at 1:10 p.m. in the absence of Chairman Jim Holmes and a new Vice Chairman.

II. WELCOME AND INTRODUCTIONS

Everyone present introduced himself/herself.

III. APPROVAL OF AGENDA

Supervisor Montna moved to approve the agenda as written. Supervisor Abe seconded. Supervisor Weston called the question. Motion approved unanimously.

IV. **PUBLIC COMMENT**

Supervisor Weston asked the public if anyone would like to speak to an issue that is not on the agenda. None was forthcoming

V. **BOARD MEMBER ANNOUNCEMENTS**

None

VI. **CONSENT AGENDA**

Supervisor Montna motioned to approve the following items as listed in the consent agenda:

- A. Minutes dated December 12, 2008
- B. Statement of Revenue and Expenditure ending December 31, 2008
- C. CalFire Agreement for dispatch of air ambulances
- D. Contract between Placer County and S-SV for HPP Yr7 LEMSA component

Supervisor Abe seconded. Supervisor Weston called the question. Motion approved unanimously.

VII. **NEW BUSINESS**

- A. **Election of Officers** – Supervisor Montna nominated Supervisor Holmes for this year's Chairman. Supervisor Weston seconded. There were no other nominations. Supervisor Weston motioned to have Supervisor Holmes as Chairman of the JPA Governing Board of Directors for 2009. Motion approved unanimously.

Supervisor Weston nominated Supervisor Montna as Vice Chair. Supervisor Provenza seconded. There were no other nominations. Supervisor Weston motioned to have Supervisor Montna as Vice Chairman of the JPA Governing Board of Directors for 2009. Motion approved unanimously.

- B. **Audit Presentation by Maggie Smith (Jensen Smith)** – Maggie Smith reported the audit findings to the Board. Supervisor Montna motioned to approve and accept the audit as reported. Supervisor Provenza seconded. Motion approved unanimously.

- C. **Amendment to Employee Handbook** – Vickie informed the Board of a modification to S-SV's Employee Handbook to include modified work schedule (flex-time). Supervisor Montna motioned to accept and approve the modification as presented by Vickie. Supervisor Abe seconded. Motion approved unanimously.

- D. **EMS Day** – Vickie informed the Board of the plans-to-date for this year’s EMS Day. The committee decided on Placer County for this year’s venue. It is scheduled for the third week of May.
- E. **Resolution #09-213 allowing the Regional Executive Director to sign CalFire contract for FY 2008/2009** – Supervisor Provenza motioned to approve this resolution. Supervisor Abe seconded. Motion approved unanimously.
- F. **December 2009 meeting** – The Board would like to change their regularly scheduled meetings for this year from every third Friday to every second Friday of even months due to conflicts in schedule. Supervisor Montna motioned to approve this change. Supervisor Abe seconded. Motion approved unanimously. A revised calendar will be distributed.

VIII. **OLD BUSINESS**

None

IX. **EMCC/COUNTY COMMITTEE REPORTS**

- A. **Bi-County** – Pandemic Flu drills occurred in December and January (dispensing meds) and it was successful. The Special Needs committee met. There were conversations regarding “white fire” channel. When the fire departments switch communications channels to white fire, the private ambulance companies lose communications. Private ambulance companies are prohibited from utilizing white fire. Ongoing discussion regarding solving this issue will occur.
- B. **Placer County** – The committee continues to work on bylaws and membership list. Roseville, Rocklin and Lincoln participated in a live fire drill. The Health department will conduct a mass fatality emergency operations plan and Sutter Roseville Medical Center will conduct a simulated helicopter crash drill.
- C. **Yolo County** – The Sharps Disposal Task Force gave a presentation on finding interim solutions to disposal methods for sharps. The youth substance abuse forum held in September was very successful.
- D. **Nevada County** – Very good start to their EMCC. Topics will include a data report on response times and types of calls within the county. They will also discuss operational issues, ambulance ordinance, communication policy, implementation of priority dispatch.

X. **LEGISLATION**

The EMSAAC Legislative Bill Chart 2009 is attached. There is nothing that we are intently involved.

XI. INFORMATION UPDATE

- A. ***HPP Year 7*** – The State informed Vickie that they would continue to pay Year 6 invoices. However, Vickie is concerned with the Year 7 grant. This grant was approved in November 2008 and expires in August 2009. As of this date, the 25% advance has yet to be received. This grant is at a standstill even after several attempts by Vickie to obtain funds. She placed a hold on ordering all products.
- B. ***Report on status of response time compliance*** – Vickie reported on Truckee's non-compliance with their response time. Everyone else is in compliance.
- C. ***Workload analysis and update on funding status*** – Our region has a contract with the State EMSA because of our regional status. The contract contains the eight EMS components that we are required to complete per our contract. Since we receive funds from them, we are required as part of our contract to complete a quarterly justification. Karen Crain completed a workload analysis on each employee as requested by the EMS Authority.
- D. ***Emergency Medical Dispatch*** – This was addressed while discussing EMCC/County Committee Reports (Item X).
- E. ***Aeromedical*** – This was addressed while discussing EMCC/County Committee Reports (Item X).
- F. ***State General Fund*** – The State is delaying our payment for 45 days.

XII. MEDICAL DIRECTOR'S REPORT

None

XIII. CLOSED SESSION

None

XIV. CORRESPONDENCE

Noted

XV. S-SV EMS PROGRESS REPORT – December 2008 – January 2009

Noted

XVI. NEXT JPA GOVERNING BOARD MEETING

Friday, April 10, 2009 – 1:00 PM

S-SV EMS Agency – Conference Room

XVII. ADJOURNMENT

Supervisor Weston adjourned the meeting at 2:17 pm.

Respectfully submitted,

Diana Nolasco, Clerk to the Board

Date

Supervisor Jim Holmes
Chairperson

Date